

Lowville Free Library Board of Trustees

October 17, 2017

Pre-meeting visit from Jan Brahant (concrete floor polisher)

CALL TO ORDER: 6:25pm.

IN ATTENDANCE: Meghan Harney, Karen Oldroyd, Sue Rubenzahl, David Fraser, Patty Burke, Mary Pelletier-Hunyadi, Sharon Sears, Sheree Vora, Shannon Schrag

ABSENT: Michele Gingerich

PRESIDENT'S REPORT: This Thursday a policies workshop at the Lowville Library at 6pm. Christmas party will be December 4th at the Historical society in Lowville at 6pm. It will be potluck so please bring a dish to share.

MINUTES: September 19, 2017 Patty moved, David 2nd, **MOTION APPROVED**

TREASURER'S REPORT: Sharon called Lowville Central School concerning status of check for annual tax contributions to library. See attached monthly and quarterly reports. Sheree moved, Patty 2nd, **MOTION APPROVED**

DIRECTOR'S REPORT: See attached report.

STANDING COMMITTEES:

Budget and Finance (Mary, David, Karen)

Building and Grounds (David, Mary, ...) estimates pending for outdoor work, researching options for floor finishes (Jan Brahant, concrete polisher gave presentation), Karen to research indoor/outdoor runners for basement hallways

Computers (Sheree, Sue)

Constitution, By-Laws and Policies (Mary, Patty) Add Chromebooks to computer policy

Nominations (Karen, Michele)

Public Relations/Communications (Patty, Sue, Mary)

ADDITIONAL BUSINESS:

Memorial Pamphlet: Shannon will contact Michelle Beagle for latest version of pamphlet and contact Ned Merrell to inquire about willingness and format for program on estate planning

Calendar raffle sales: SELL, SELL, SELL.

Recruitment for new board members continues.

Take the trustee tips for board evaluation to discuss at November meeting.

Screen printing reusable bags and/or t-shirts with library logo for advertising and sales needs more research.

Incentive Grant: Technology Plan proposed and approved. See attached. Sheree moved, Sue 2nd

MOTION APPROVED

ADJOURNMENT: 7:40 pm. Sheree moved, Shannon 2nd **MOTION APPROVED**