

LOWVILLE FREE LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
JANUARY 14, 2020

- **PUBLIC FORUM:**6:00pm. Gertrude Karris a representative of the 2020 Census discussed how the library can help get everyone in our community counted.
- **CALL TO ORDER:** 6:13pm. **PRESENT:** Jessica Nichols, Karen Oldroyd, Jamie Roberts, Katie Zehr, Sharon Schrag, Jamie Haggett, Meghan Harney, Sharon Sears, Danielle Munn. **ABSENT:** Bill Waite, Angela Arthur.
- **ADOPTION OF AGENDA:** Katie moved, Shannon 2nd, **MOTION APPROVED.**
- **PRIOR MEETING MINUTES:** Jamie Roberts moved, Jamie Haggett 2nd, **MOTION APPROVED.**
- **CORRESPONDENCE:** None
- **SLATE OF OFFICERS:** Jessica Nichols – President , Bill Waite – Vice President, Sharon Sears – Treasurer, Karen Oldroyd – Secretary. A motion was presented to accept the slate of officers. Jamie Haggett moved, Katie 2nd, **MOTION APPROVED.**
- **TREASURER’S REPORT:** November report was presented. Shannon moved, Jamie Roberts 2nd, **MOTION APPROVED.** December report was presented. Danielle moved, Jamie Haggett 2nd, **MOTION APPROVED.**
- **DIRECTOR’S REPORT:** Census likely a six week impact to Library. Working on updating long range plans for the Library. (3years). Discussed Meghan’s plans for the Library in 2020, her community outreach goals. Flooding occurred on January 13, 2020 of our community rooms and hallway. Running dehumidifier and calling Roggies to take up tiles to get everything dry. We will evaluate after everything is dry to see if further cleaning is needed.
- **COMMITTEE REPORTS:**
 - Building and Grounds
 - Camera: 4th camera here and working.
 - Landscaping: getting estimates for seeding, committee will meet to discuss contest design options and hopeful gardener’s donations. Possible a Leadership Academy project or community project.
 - Fundraising
 - Need to establish fundraising chairs to take a leadership role for fundraisers.
 - Finance
 - 2020 Budget Proposed. Motion to accept presented 2020 Budget. Jamie Haggett moved, Jamie Roberts 2nd, **MOTION APPROVED.**
- **UNFINISHED BUSINESS:**
 - Blankenbush grant received.
 - Construction grant completed. Some money received, more to follow.
 - Lewis county public hearing 11/19/19 received \$10,000.00 increase for libraries.
 - Computer replacements: working with NCLS.
- **NEW BUSINESS:**
 - Photo fundraiser in spring? More to follow.

- **NEXT MEETING:**
 - Tuesday **February 11, 2020** at 6:00pm. In the conference room at the Library.
- **ADJOURNMENT:** 7:42pm. Katie moved, Shannon 2nd, **MOTION APPROVED.**
- **DRAFT** (1/18/2020) to be submitted for approval **February 11,2020** at the board meeting.