

Lowville Free Library Board of Trustees

July 25, 2017

CALL TO ORDER: 6:00pm.

IN ATTENDANCE: Sheree Vora, Meghan Harney, Shannon Schrag, Mary Pelletier-Hunyadi, Karen Oldroyd, David Fraser, Michele Gingerich, Sharon Sears, Patty Burke, Sue Rubenzahl

ABSENT: Jackson Hyde

PRESIDENT'S REPORT: Meeting was started outside the library building and we did a perimeter tour of the building to discuss repairs needed. To address the flooding issues in the basement this spring and summer, discussion was had on rerouting the building gutters and installing more to divert water from the building foundation. Flat roofs need replacing and rubberized products were discussed. The dormer on the front roof needs an aluminum cap installed. Discussion on removal of an old chimney no longer in use and tree removal was discussed that was interfering with the building and roof structure. A new curb was installed by the village to help deflect water away from the building. Some painting is needed on trim, door and a shutter repair to keep building looking clean and taken care of. A dehumidifier was discussed for purchase to help with downstairs smell. An insurance claim was made for carpet removal, disposal, and replacement of downstairs flooring due to flooding. \$50.00 was donated from petty cash for Steve Bolton's retirement gift. NCLS workshops continue.

MINUTES: June 20,2017: Sue moved, Sheree 2nd, **MOTION APPROVED**

TREASURER'S REPORT: Monthly report and quarterly report was reported by Sharon, see attached reports. Internal audit was completed and filed. Sheree moved, Patty 2nd, **MOTION APPROVED**

DIRECTOR'S REPORT: The Fiber optic project is progressing, more to follow. Chromebooks were purchased and will be added for use within next two weeks. Work continues on inventory and collection updates, summer reading program on going. See attached report.

STANDING COMMITTEES:

Finance: (Mary, David, Sue)

and Jackson) Estimates are being collected for tree removal, roof repairs, and gutters. Carpet removal is being scheduled, metal recycling and clean up continues. Basement flooding issues continue to be researched.

Computers: (Sheree and Jackson) Purchases were made.

Policies: (Mary,Patty) A working document.

Public Relations/Communications: (Patty, Sue, Mary)

Budget and

Building and Grounds: (David

Constitution, By-laws,

Nominations: (Karen, Michele)

OLD BUSINESS: Weather for the Garden Tour was spectacular. We made \$1335.00. November calendars were sold also, we made \$160.00. More advertising need for next years tours, and gardeners are coming to us to be included in up-coming tours. Continue to sell November calendars! Sponsor recognition is needed. Brain storm replacements for Patty Burke for September meeting, she will be leaving us in December. Emphasize we are a working board. Our garage sale is coming up August 3-6. Help is needed Thursday for set up, Friday and Saturday to work and Sunday clean up. Book sale will be going on the week of August 1-7, furniture will also be for sale at the Library.

ADJOURNMENT: 7:50pm. Shree motion, Sue 2nd, **MOTION APPROVED**