

Lowville Free Library Board of Trustees

November 14, 2017

CALL TO ORDER: 6:05pm.

IN ATTENDANCE: David Fraser, Sharon Sears, Shannon Schrag, Sue Rubenzahl, Karen Oldroyd, Meghan Harney, Mary Pelletier-Hunyadi, Patty Burke, Mary Comet (visiting)

ABSENT: Michele Gingerich, Sheree Vora

Galen Moshier from Sherman Williams presented vinyl floor options for the library basement floors. Two vinyl options were presented, a glue down option and a floating floor option with an interlocking system. Samples were left with the board and more research is needed before decisions can be reached.

Carpet runners were discussed for hallways in basement. More measurements and research is needed before purchasing.

PRESIDENT'S REPORT: 2018 meeting calendar was discussed and implemented. Christmas party invitations were issued and final questions resolved.

MINUTES: October 17, 2017 Sue moved, David 2nd, **MOTION APPROVED**

TREASURER'S REPORT: Read by Sharon. Patty moved, David 2nd, **MOTION APPROVED**
Fundraising 2016-2017 comparison.

Garden Tour: 2016 \$1383.00 2017 \$1406.00.

Calendar Raffle: 2016 \$1540.00 2017 \$1937.00

Book Sale: 2016 \$448.00 2017 \$818.00

Garage Sale: 2017 \$1309.33 (first year).

\$5470.33 2017 fundraising to date.

DIRECTOR'S REPORT: See attached report. Increase in proctoring requests. Public need for community rooms on going.

STANDING COMMITTEES:

Constitution, By-laws, and Policies (Mary)

Update needed to **Computer and Internet Policies**. New wording as follows: "Note: All references to "computers" in the following policies are hereby meant to include use of the library's Chromebooks as well." Revised November 2017. Sue moved, Patty 2nd, **MOTION APPROVED**

Budget and Finance (Mary, David, Karen): Meeting December 12, 2017. Sharon's House.

Building and Grounds (Mary, David) Water issues continue, estimates, research, and solutions continue.

Computers (Sheree, Sue)

Nominations (Karen, Michele)

Public Relations/Communications (Mary, Sue)

FUNDRAISING:

Memorial Pamphlet is a work in progress. Shannon is coordinating. Look at in spring.

Calendar Raffle is in full swing. Discussion for next year a themed package prize, flat screen TV, looking for other ideas.

T-shirts and logo totes, need more research and simple logo design.

ADJOURNMENT: David moved, Shannon 2nd, **MOTION APPROVED.**