

LOWVILLE FREE LIBRARY BOARD OF TRUSTEES
MEETING MINUTES
SEPTEMBER 18, 2018

- **PUBLIC FORUM:** None
- **CALL TO ORDER:** 6:51 pm. Present – Shannon Schrag, Mary Pelletier-Hunyadi, Meghan Harney, Bill Waite, Karen Oldroyd, Sue Rubenzahl, Sharon Sears, David Fraser, Sheree Vora. Absent – Mary Comet.
- **ADOPTION OF AGENDA:** Sheree moved, David 2nd, **MOTION APPROVED**
- **PRIOR MEETING MINUTES:** No additions or corrections. Bill moved, Sheree 2nd, **MOTION APPROVED.**
- **CORRESPONDENCE:** None.
- **TREASURER’S REPORT:** Memorial donations continue. Summer fundraisers totals discussed. Building repair bills paid. Sheree moved, Sue 2nd, **MOTION APPROVED.**
- **DIRECTOR’S REPORT:** Change max hours for library aide. Page 22 in current policy. Temporarily allow flexibility for maximum hours for library aide until policy reviewed in 2019. Sheree moved, Shannon 2nd, **MOTION APPROVED.**
- **COMMITTEE REPORTS:**
 - **Building and Grounds**
 - Work completed on roof and gutters. Repair of missing/broken slate tiles done at no charge.
 - Generator contractor being scheduled.
 - NYS construction grant processing complete. Cleared first hurdle, application sent to state
 - Painting of community room and hallways. Board members interested will schedule.
 - Wireless cameras discussed for building security. David and Meghan will research.
 - **Nominations:** Search continues for new members. Guest Pamela Bishop in attendance.
- **OLD BUSINESS:**
 - **Funding and Fundraising:**
 - Garage sale – Made \$1338.29. items saved for next year.
 - Calendar Raffle – Sell, Sell, Sell.
 - New vision for fundraising. Bill brought new idea and will research further.
- **NEW BUSINESS:**
 - Long range planning for Library. “What would you want to do for the Library?” Bring ideas to October meeting.
 - Leaded glass panels repair for front door. Andrea Lee has volunteered to repair for cost of supplies.
 - Children’s room front window needs balances. Rick Wormwood of Lowville Farmers’ Co-op looking for replacements. Will install for cost of balances only.
 - Finance committee meeting looking into November.
 - Cream Cheese Festival paperback book giveaway HUGE success.
- **ADJOURNMENT:**
 - 8:14pm. Sue moved, Shannon 2nd, **MOTION APPROVED.**
 -

DRAFT (9/19/18) to be submitted for approval October 16, 2018.

